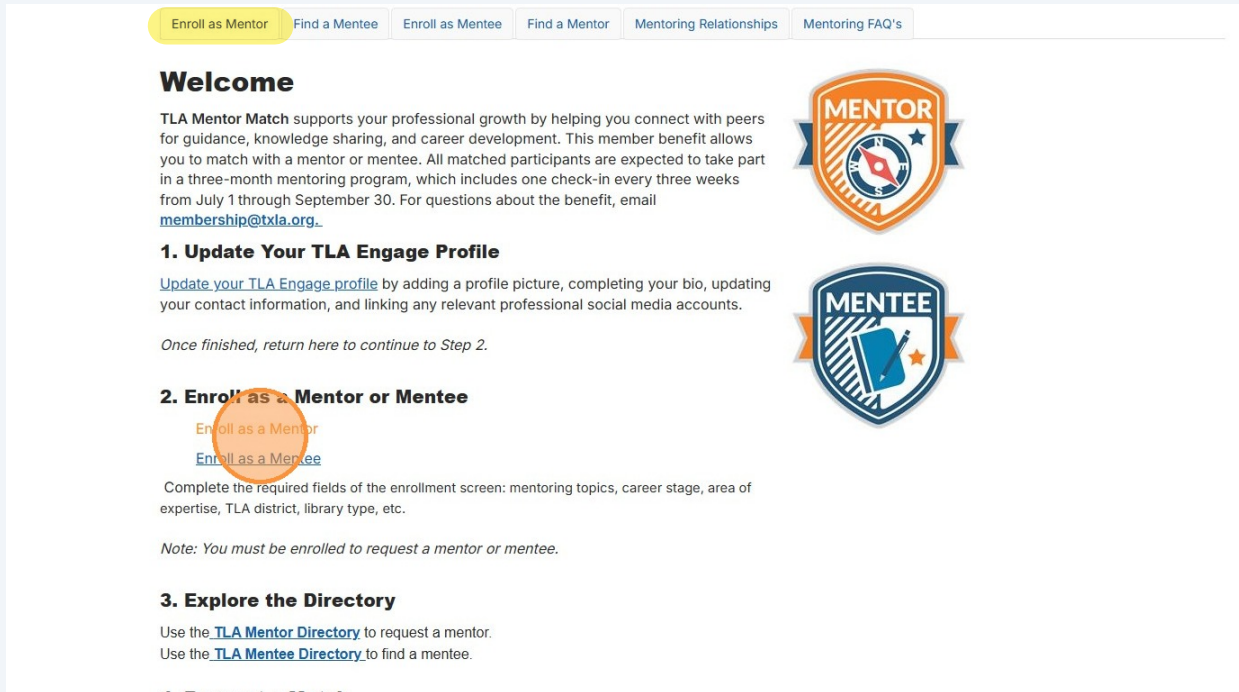


TLA Mentor Match: Enrollment Guide

To enroll as a mentor update your career and mentor demographics.

1

Click **"Enroll as a Mentor"** from the instruction page or from the navigation tabs at the top of the page.



Welcome

TLA Mentor Match supports your professional growth by helping you connect with peers for guidance, knowledge sharing, and career development. This member benefit allows you to match with a mentor or mentee. All matched participants are expected to take part in a three-month mentoring program, which includes one check-in every three weeks from July 1 through September 30. For questions about the benefit, email membership@txla.org.

1. Update Your TLA Engage Profile

[Update your TLA Engage profile](#) by adding a profile picture, completing your bio, updating your contact information, and linking any relevant professional social media accounts.

Once finished, return here to continue to Step 2.

2. Enroll as a Mentor or Mentee

[Enroll as a Mentor](#)

[Enroll as a Mentee](#)

Complete the required fields of the enrollment screen: mentoring topics, career stage, area of expertise, TLA district, library type, etc.

Note: You must be enrolled to request a mentor or mentee.

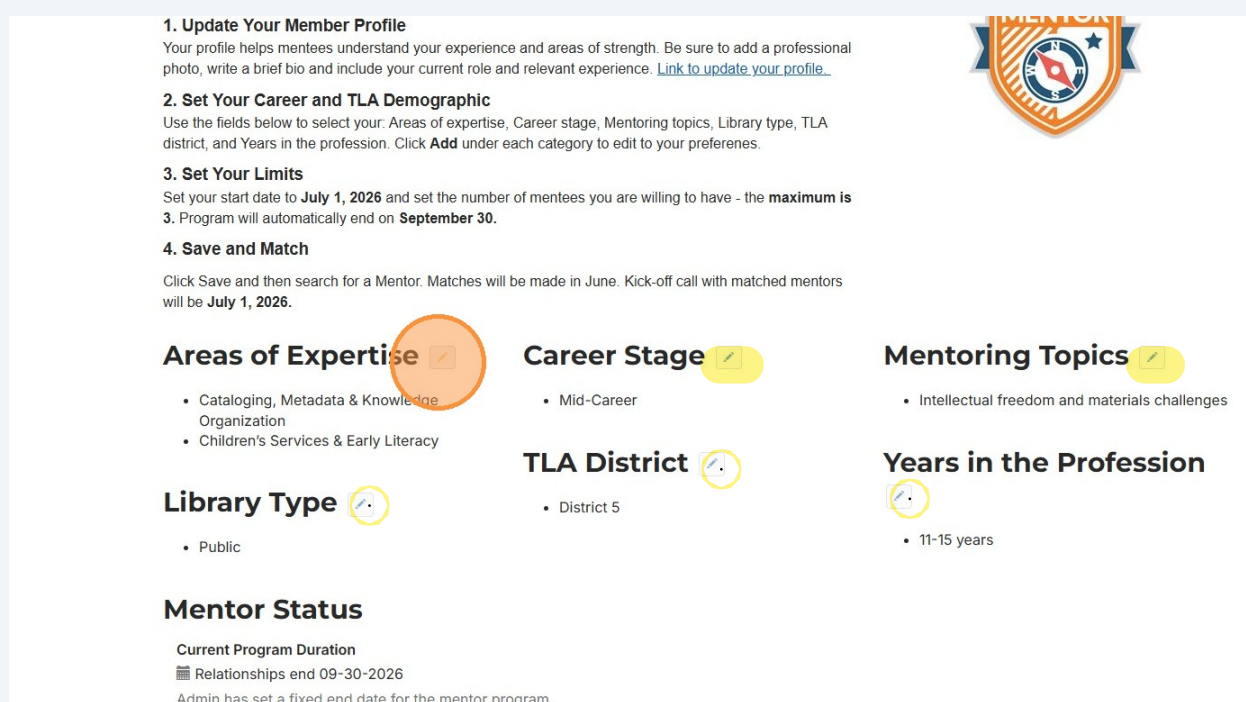
3. Explore the Directory

Use the [TLA Mentor Directory](#) to request a mentor.

Use the [TLA Mentee Directory](#) to find a mentee.

2

Click the **pencil icon** next to each category to edit your responses



1. Update Your Member Profile

Your profile helps mentees understand your experience and areas of strength. Be sure to add a professional photo, write a brief bio and include your current role and relevant experience. [Link to update your profile.](#)

2. Set Your Career and TLA Demographic


Use the fields below to select your: Areas of expertise, Career stage, Mentoring topics, Library type, TLA district, and Years in the profession. Click **Add** under each category to edit to your preferences.

3. Set Your Limits


Set your start date to **July 1, 2026** and set the number of mentees you are willing to have - the **maximum is 3**. Program will automatically end on **September 30**.

4. Save and Match


Click Save and then search for a Mentor. Matches will be made in June. Kick-off call with matched mentors will be **July 1, 2026**.

Areas of Expertise 


- Cataloging, Metadata & Knowledge Organization
- Children's Services & Early Literacy

Career Stage 


- Mid-Career

Mentoring Topics 


- Intellectual freedom and materials challenges

Library Type 

- Public

TLA District 


- District 5

Years in the Profession 

- 11-15 years

Mentor Status

Current Program Duration

 Relationships end 09-30-2026

Admin has set a fixed end date for the mentor program.

3

For **Areas of Expertise**, select the topics where you have strong knowledge or professional experience and feel confident advising others.

Edit Areas of Expertise

*A selection is required for mentor enrollment.

<input type="checkbox"/> Acquisitions, Licensing & Electronic Resources	<input type="checkbox"/> Collection Development & Resource Management	<input type="checkbox"/> Intellectual Freedom & Materials Challenges
<input type="checkbox"/> Advocacy & Legislative Engagement	<input type="checkbox"/> Community Engagement & Outreach	<input type="checkbox"/> Leadership, Management & Administration
<input type="checkbox"/> Archives & Special Collections	<input type="checkbox"/> Digital Libraries & Digitization	<input type="checkbox"/> Library Technology & Systems Administration
<input checked="" type="checkbox"/> Cataloging, Metadata & Knowledge Organization	<input type="checkbox"/> Foundations, Ethics & Professional Values	<input type="checkbox"/> Programming & Learning Experience Design
<input checked="" type="checkbox"/> Children's Services & Early Literacy	<input type="checkbox"/> Information Literacy & Instruction	<input type="checkbox"/> Reference & User Services

Save Cancel

Areas of Expertise **Career Stage** **Mentoring Topics**

- Cataloging, Metadata & Knowledge Organization
- Children's Services & Early Literacy

• Mid-Career

• Intellectual freedom and materials challenges

TLA District **Years in the Profession**

4

For **Career Stage**, select the option that best reflects your current position in your professional journey.

Edit Career Stage

*A selection is required for mentor enrollment.

<input type="checkbox"/> 2nd Career Management	<input type="checkbox"/> Retired	<input type="checkbox"/> Young Professional
<input checked="" type="checkbox"/> Mid-Career	<input type="checkbox"/> Seeking New Opportunities	
	<input type="checkbox"/> Student	

Save Cancel

Areas of Expertise **Career Stage** **Mentoring Topics**

Use the fields below to select your: Areas of expertise, Career stage, Mentoring topics, Library type, TLA district, and Years in the profession. Click **Add** under each category to edit to your preferences.

5

For **Mentoring Topics**, choose the areas you are most interested in discussing or supporting mentees with.

Edit Mentoring Topics

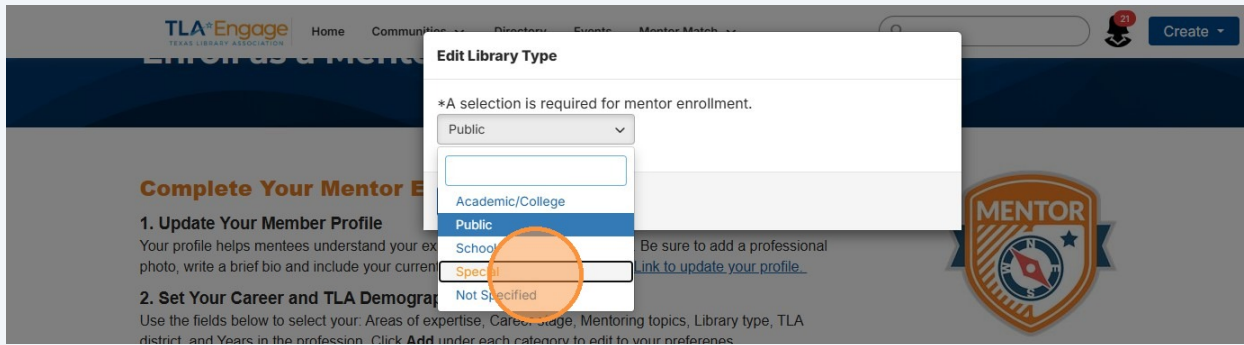
*A selection is required for mentor enrollment.

<input type="checkbox"/> Career goal-setting	<input type="checkbox"/> Instruction and information literacy	<input type="checkbox"/> People management
<input type="checkbox"/> Career Transition	<input checked="" type="checkbox"/> Intellectual freedom and materials challenges	<input type="checkbox"/> Programming design
<input type="checkbox"/> Collection development	<input type="checkbox"/> Job searching and interviewing	
<input type="checkbox"/> Community outreach	<input type="checkbox"/> Leadership development	

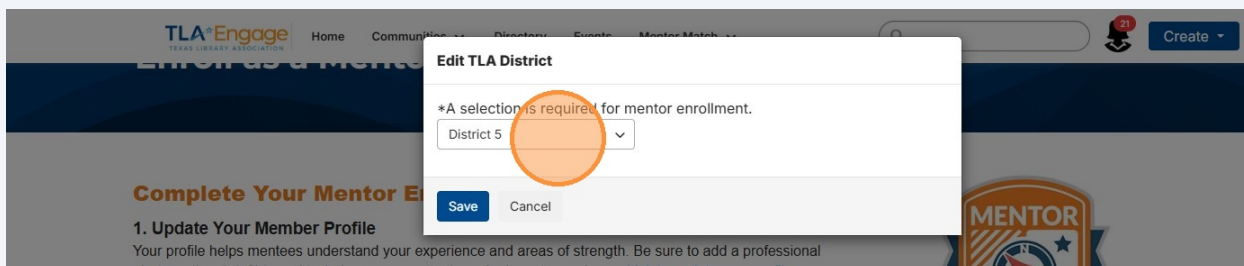
Save Cancel

Areas of Expertise **Career Stage** **Mentoring Topics**

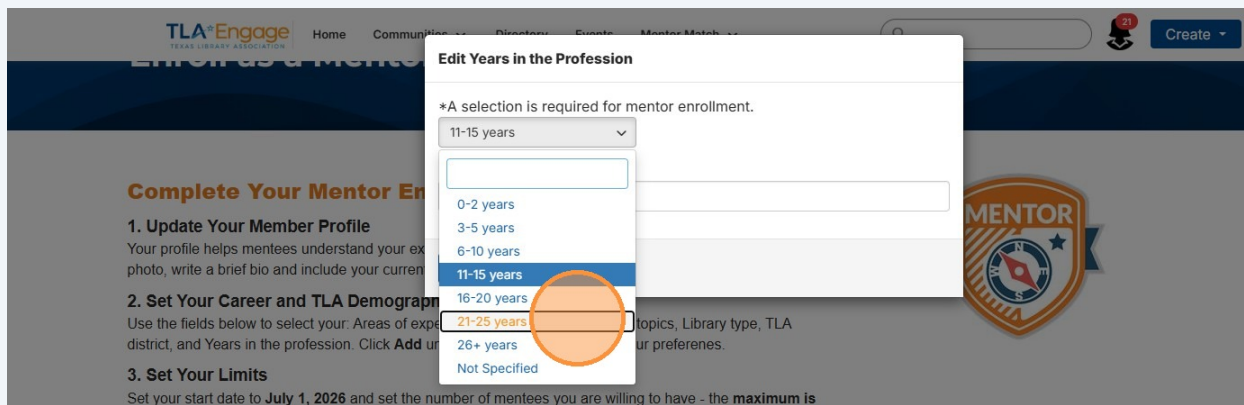
6 For **Library Type**, select the option that best represents the library where you currently work.



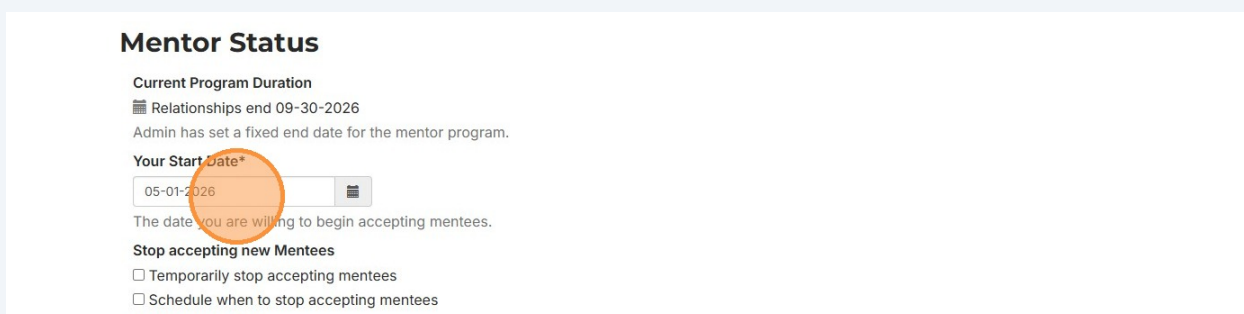
7 Choose your **TLA District** based on where you live or work.





8 For **Years in the Profession**, select the range that most accurately reflects your experience.




9 For the **Start Date**, select **"05/01/2026,"** which is the official start date of this year's TLA Mentor Match program.




10 Set your **Mentee Limit** to a minimum of 1 and a maximum of 3, then click **“Save.”**

Library Type  • District 8 

• Special  • 21-25 years

Mentor Status

Current Program Duration
Relationships end 09-30-2026
Admin has set a fixed end date for the mentor program.

Your Start Date*
05-01-2026 
The date you are willing to begin accepting mentees.

Stop accepting new Mentees
 Temporarily stop accepting mentees
 Schedule when to stop accepting mentees



Maximum Mentees
 Limit the number of mentees you will work with at one time
Program limit is 3 mentees. If selected, your personal limit cannot exceed the program limit.

- 1 +
Save Mentoring Enrollment

Save Cancel

What's Next?

11 A confirmation message stating **“Your mentor enrollment was saved successfully.”** will appear at the top of your screen.


TLA Engage TEXAS LIBRARY ASSOCIATION Home Communities v Directory Events Mentor Match v   Create v


Enroll as a Mentor


Your mentor enrollment was saved successfully.


Complete Your Mentor Enrollment

- 1. Update Your Member Profile**
Your profile helps mentees understand your experience and areas of strength. Be sure to add a professional photo, write a brief bio and include your current role and relevant experience. [Link to update your profile.](#)
- 2. Set Your Career and TLA Demographic**
Use the fields below to select your: Areas of expertise, Career stage, Mentoring topics, Library type, TLA district, and Years in the profession. Click **Add** under each category to edit to your preferences.
- 3. Set Your Limits**
Set your start date to **July 1, 2026** and set the number of mentees you are willing to have - the **maximum is 3**. Program will automatically end on **September 30**.
- 4. Save and Match**
Click **Save** and then search for a Mentor. Matches will be made in June. Kick-off call with matched mentors will be **July 1, 2026**.



Areas of Expertise  • Cataloging, Metadata & Knowledge

Career Stage  • Mid-Career

Mentoring Topics  • Intellectual freedom and materials challenges