

## 2018-07-10 Annual Assembly Meeting Minutes

### **DLRT Annual Assembly Meeting, July 10 1:00pm**

#### **Sign-in sheet for attendees**

- Jennifer Stayton, Chair DLRT, Shiener University
- Laura Waugh, Chair-Elect, DLRT, Texas State University
- Marcia McIntosh, Secretary, DLRT, University of North Texas
- Edward Milton, Executive Liaison and Treasurer of TLA
- Jennifer Coffey, DLRT Councilor
- Chantele Hancock, TLA Programming Committee Liaison
- Sarah Tusa, Lamar University
- Judith Hiatt, Retired
- Christine Peterson, Amigos Library Services
- Danielle Plummer, Texas State Libraries and Archives (TSLAC)

Meeting convened/started at 1:00pm - Jennifer Stayton (Chair)

Started with liaisons information, since they had other meetings to attend following our discussion.

#### (1) Updates from Chantele Hancock

- Programming Committee recommendations:
  1. Title change to the open source projects session
    - Outcomes sound good and program sounds interesting.
    - Change the scope notes so it's clearer what's going to be happening at this program.
    - Jennifer Stayton noted that creating something with Fedora can be for different things at different institutions.
      - Roles of people versus the roles of the software.
      - At some institutions, it's a big group of people and a programmer. Talk to the project leaders and see how they negotiate their projects.
    - Danielle Plummer recommended the title, "Supporting the Open Source Ecosystem".
      - Group agreed on this title change.
    - Jennifer will work on revisiting abstract for open source session to be more clear.
    - Jennifer noted she'll be looking into possible sponsorship through DuraSpace and other corporate sponsors for this session.
  2. Using Digital Primary Resource Collections in Instruction
    - CULD and LITA will co-sponsor this.
    - Judith Hiatt asked if this could be applicable to K-12?

- Jennifer clarified that at this point, it's mostly using primary sources created at one's institution for instruction at their institution -- Using one's institutional special collections/archives and using the digital surrogates for instruction.
  - Jennifer Stayton mentioned would like to include someone in the school libraries/other
- Danielle mentioned TSLAC is interested in school library issues for educating k-12.
- Might be something for next year.
  - School libraries
  - Academic libraries
  - Public libraries
- Discussion about including more school and public libraries in DLRT programming, but point was also made by Chantele that there are already so many sessions aimed at school and public libraries, it's also nice to have this programming for academic libraries -- lots to consider.
- School librarians are more interested in the collections -- not as much the digitization, software, etc. -- more of a user perspective, licensing of using other's digital materials. DLRT Officers will consider this in next year's program planning.
- Chantele and Edward Melton confirmed the TLA Program Committee meeting with DLRT will be Wed., July 11 at 3:30pm -- it was listed twice on the schedule.

#### Updates from Edward Melton

- Next year's TLA will be April 15-18, 2019 here in Austin -- begins Monday of Easter week.
- Registration will be open in the fall with new conference shell. Everyone will need to make a new account.
- Unit finances -- we're good/solid budget.
- Encouraged DLRT to contribute to Leadership Development funds (Tall Texans, etc.) -- DLRT typically contributes each year.
  - Usually \$50 per year
- Edward asked about using the checklist. Jennifer changed to Gmail because of issues with Outlook, so Jennifer will be using the checklist moving forward.
- Some District meetings have been set for the fall:
  - Dist. 1 TBD
  - Dist. 2 TBD
  - Dist. 3 TBD
  - Dist. 4 fall meeting in Laredo
  - Dist. 5 TBD
  - Dist. 6 November 10
  - Dist. 7 October 5
  - Dist. 8 October
  - Dist. 9 TBD
  - Dist. 10 TBD

- TLA has an emphasis on recruitment and engagement this year.
  - Using Zoom now for any meetings and online programming.
- TSLAC is under sunset review:
  - Encouraged to attend meeting and make sure it continues to exist.
  - Mark Smith (TSLAC Director and Librarian) and Gloria Meraz (Assistant State Librarian) will be looking closely at the grants and other funding.
  - Danielle mentioned a TexShare information session -- not an advisory meeting as mentioned in the program, and seeking feedback. Meeting is Wednesday, 2:30pm - 4:30pm
- All of our programs have some sort of sponsorship.
- Jennifer asked Edward about purchasing our own DLRT projector. Jake (former DLRT Chair) had been bringing his own projector the past two years to save money, but DLRT might want to invest in one moving forward.
  - Edward will take this to the Executive Committee.
  - Suggested maybe get one of the exhibitors to sponsor.
- Edward confirmed we know about changes to the website this fall and more information will be emailed to the Webmaster (Laura Waugh) in September, including instructions and log-in.

#### Jennifer Stayton (Chair) Agenda Items/Info

- New information on the DLRT webpage:
  - Jennifer noted new Operating Procedures added.
  - Group discussed getting all archival/history documentation:
    - Laura to contact Ted Wanner at TLA for those documents
  - Jennifer: New website -- will be much smaller than the current 3900 pages on TLA now.
  - Right now, DLRT has a collection of pages that will be moving to the Google Sites:
    - Reach out to members in the fall to see if they are using Resources page, if it's valuable, and if there are things they want to see.
    - Christine suggested asking TLA for the page stats to see if Resources page is being used.
    - If we want a Resources page, suggested to maybe get a subcommittee or someone (1-2) people to determine what goes on that site and update it.
  - Officer nominations and next round:
    - DLRT has been holding elections during the business meetings at the conference, but since there are so many DLRT members (500+), we may want to use the TLA online election option this fall.
    - Jennifer thinks a nominating committee for officers would help:
      - Our school librarians could be better represented.
      - Sometimes it's a challenge to find people to serve.
      - The group encouraged the Chairs instruction meeting.
      - Beneficial for us to participate in the electronic voting process.

- Noted we'll need to have more than 1 nominee if using the electronic ballot.
  - Judith Hiatt volunteered to be on the nominating committee.
  - Sarah Tusa also volunteered, though will need to add DLRT to her membership.
  - Tip from Christine: You can get on the roster to find people and just give them a call.
  - Jennifer will put out a call for nominations on the listserv.
  - Marcia and Laura also volunteered as back-ups, if other members do not put their names forward -- but hopefully other folks will want to get involved on this nomination subcommittee.
- Ideas for 2020
  - Primary sources for K-12.
  - Increasingly school and public librarians are interested in using digital materials -- there's interest there.
  - 1-2 programs per year focused on a broader audience.
  - Maybe put that in the abstract to say this is for a broad audience.
- Elect the Chancellors every 3 years -- both will be rotating off (we're fairly sure, but will get the historical info from TLA). Will need elections in Fall 2018 for 2019-2020:
  - Chair-Elect
  - Secretary
  - Councilor (2) positions
    - Could try for a School/Public Librarian and Academic Librarian for different perspectives.
    - Noted the Councilor goes to TLA Counsel to report back to DLRT, so good to get perspectives.
  - Question about previous discussion on merging with Automated and Technology Round Table.
    - Jennifer noted they had decided against merging and no further details.
    - Group discussed the differences in Automated and Technology Round Table versus DLRT and Judith mentioned some suggested to change that group's name to Innovative and Technology Round Table, which seems more descriptive and accurate.
- 2:00pm, Jennifer motioned to adjourn meeting. Seconded by Judith Hiatt.
- Meeting adjourned.