

**Texas Library Association
Annual Assembly
Digital Libraries Round Table
Business Meeting, July 27, 2010
1:30 - 3:30 p.m.**

Attendees

Jennifer Foster, Bennett Ponsford, Danielle Plummer, Tara Carlisle, Monica Rivero, Beverly Shirley, Data Flinn, Jan Kemp, Dreanna Belden, Laura Tull, Cynthia Pfladderer, Annie Wu, Ling Whey Jeng, Chris Peterson, Clara Latham

I. Welcome and Introductions

Chair, Tara Carlisle, called the meeting to order at 1:35 p.m. There was a round table of introductions of all present.

II. Approval of Minutes from 2010 Annual Conference

Minutes were distributed and reviewed. Plummer moved to approve the minutes from Annual Conference. Flinn seconded. The Annual Conference minutes were approved as written.

III. Additions to the Agenda

Plummer suggested the appointment of a councilor, which is a vacant position. Ponsford was suggested and accepted the role beginning after Annual Assembly. Carlisle will ascertain the remainder of the councilor's term from Ling Whey Jeng.

IV. Executive Board Liaison - Ling Whey Jeng

A unit self-assessment is required by 11/1/2010; the form was made available to all attendees. Executive Board identified two primary areas for consideration: 1) unit recruitment and retention, and how members are engaged; and 2) diversity, in all activities. The assessment form will be made available online "soon."

Operating procedure template - bylaws will become operating procedures; member approval of this change will be confirmed by vote next February; assuming approval, bylaws for units will cease. Jeng recommends that this is a good opportunity to make any changes to procedures.

District task force meeting tomorrow will be asked to approve task force report. Major report recommendations include a shift of focus to regions to member representation from all areas, not just major metropolitan areas.

Members are encouraged to log on to TLA and set up a profile (MyTLA). Executive Board is encouraging the use of MyTLA for round table business. In order to have notifications sent to email, members must include this option in their profile.

Listservs are likely to be going away over time. Postings will be sent to members whose profiles are set up to receive them, but recipients must go to MyTLA location to respond to a posting. Discussion was that this “walled garden” concept may not encourage participation.

Plummer raised the concern that material on the TLA website should be adequately preserved, and asked that the Executive Board consider alternatives to the site vendor for this preservation.

V. Program Committee Liaison - Annie Wu

Carlisle presented a revised focus and new title for one of the proposed programs (see next session for details); Wu suggested 60-70 attendees for room size.

There is a proposed four-hour preconference, not sponsored by DLRT, on digitization basics - presenters include Mark Phillips and Jeremy Moore (UNT), and Plummer (TSLAC).

Wu asks if DLRT would be interested in co-sponsoring “Digitizing Orphan Works: What are the Risks” featuring Brewster Kahle as speaker. Foster moved to co-sponsor; Ponsford seconded; motion passed. Ponsford moved to co-sponsor for an amount of \$600; Carlisle seconded. Motion passed.

Wu reminded the DLRT that 6:00 p.m. is the deadline for program proposals. We will hear about our proposals in August, preliminary scheduling included.

Flinn expressed concerns about considering audience conflicts in scheduling. Wu will check to see if there is a schedule review by units to identify conflicts.

VI. Conference Programs

a. Session Proposal - “Accessibility Rules...How Markup Language...”

The session will include three speakers: David Todd, Texas Conservation History -- search of oral histories using Glyphos; Rice University, using TEI for manuscript collection, making handwritten manuscripts accessible; and Marie Wise, Houston Public Libraries, transcription of oral histories currently on video, to be sync'd to transcript, and accessible from within CONTENTdm.

Discussion ensued to clarify key concepts and audience for the session. Digitization of video, audio and manuscripts is the key concept. The audience for this session is users that already have experience in digitization, and includes libraries other than academic. Speakers will be asked to focus on the why and how of the projects presented - how did they do it, its impact, lessons learned, and what would be done differently next time.

Title was changed to "Digitization Beyond the Basics: Exposing Video, Audio, and Manuscript Content."

- b. NetFair - "Digitization 101" - title will change to "Digitization in a Nutshell" to differentiate it from proposed preconference session.

Carlisle will meet with Frazee of ATRT to scope the session. Carlisle suggest that UNT provide the presenter; to fit with ATRT, the focus will be on technology requirements for digitization.

VII. DLRT web site - www.txla.org/groups/DLRT.

Foster will take on webmaster role; Carlisle to provide website login for modifications. Ponsford suggested self assessment as potential site content.

VIII. DLRT Assessment form

Members present discussed items that complete the self-assessment. Carlisle will draft the form in August and distribute it to members for input.

IX. Other

- a. DLRT needs to identify a chair-elect nominee before annual conference.

Meeting adjourned at 3:30 p.m. (Foster moved, Carlisle seconded).

Minutes from the DLRT meeting at Annual Assembly, held July 27, 2010 in Austin, TX, are posted online at MyTXLA.org. Since we will be moving to using the website for most of our business, this seems like a good time to start. SO following the innovative lead of ATRT, our minutes can be found at