

**Texas Library Association  
Annual Assembly  
Digital Libraries Round Table  
Business Meeting, July 27, 2011  
1:30 p.m.**

Attendees

Jennifer Foster, Bennett Ponsford, Danielle Plummer, Monica Rivero, Alice Sprech, Michael Saar, R. Niccole Westbrook

Strategic Plan discussion

- I. Alice Sprech reminded us to participate in the strategic planning process, stating that the revised mission, vision, values need to reflect the current environment. A draft is planned for annual conference.
- II. Decisions about Legislative Day and Tall Texans contributions were reviewed.
- III. We were reminded to keep the web site up to date.
- IV. Hotel issues were raised. Plummer suggested that this be fed into the strategic plan.
- V. Discussion of operating procedures vs. By-laws, and what, if anything the difference is.
- VI. It was suggested that next year we have a hybrid meeting for annual assembly, allowing for conferencing in folks who can't attend but want to. Operating procedures language states that a quorum "shall consist of members present" at a meeting.
- VII. Programs

Cobb delivered feedback on program proposals that had been submitted.

1. Power of Collaboration - Archives, Genealogy & Local History Round Table will co-sponsor
2. Digitizing Local History: Partnerships and Possibility - AGLHRT will co-sponsor
3. Program committee suggested Turning Virtual Traffic into Foot Traffic for our participation.
4. Plummer talked about other program committee proposals \_ Contemporary Collecting and Metadata Strategies. We agreed to offer \$100 for each, but only to the second suggested topic if an out-o-state speaker was engaged.

Discussion followed about potential 2013 program topics.

1. Digital Preservation of Born Digital Materials
2. Review of Digital Asset management Systems.

Meeting was adjourned (Ponsford moved, Foster seconded).